

CONSTITUTION and BY-LAWS CHERRY VALLEY COUNTRY SPINNERS and FIBER ARTISTS

Revised October 2021

ARTICLE I: NAME

The name of this organization shall be Cherry Valley Country Spinners and Fiber Artists.

ARTICLE II: PURPOSE

The purpose of this organization shall be:

- A. To preserve and perpetuate the art of handspinning and fiber arts.
- B. To promote interest in spinning and fiber arts by educating the public through demonstrations, lectures, displays and news media.
- C. To provide instruction and social life in spinning and fiber arts for its members.

ARTICLE III: MEMBERSHIP

Anyone can be an active member who pays the annual dues. The membership year will run January to January, with monthly business meetings on such day and place as shall be decided upon by the membership.

ARTICLE IV: OFFICERS

The officers of the organization shall be:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

ARTICLE V: EXECUTIVE BOARD

The Executive Board shall consist of the officers of the organization and the past president.

ARTICLE VI: BY-LAWS

The By-Laws of the guild shall be understood to be the laws subject to the Constitution.

ARTICLE VII: AMENDMENTS

The Constitution and By-Laws may be amended by a 2/3 vote of the members present at the meeting (or proxy vote); such amendments having been presented in writing and read at the meeting prior to voting.

BY-LAWS

ARTICLE I: MEETINGS

Regular meetings shall be held the second Thursday of the month whenever possible.

ARTICLE II: DUES

- A. The Active Member's annual dues shall be \$20, due at the January meeting. If dues are not paid by the March meeting, one will no longer be a member.
- B. New members shall be active after payment of dues. New members who join after June shall pay \$10.

ARTICLE III: DUTIES OF OFFICERS, COMMITTEES AND POSITIONS

The duties of the officers shall be:

- A. The **President** shall preside over all meetings of the guild and executive board; shall be a member ex-officio of all committees except the nominating committee; shall appoint the chairperson of each committee; and shall offer suggestions for members of each committee.
- B. The **Vice President** shall preside at all meetings in the absence of the President; shall be the chairperson of the Program Committee; and will greet all new members and inform them of guild policy.
- C. The **Secretary** shall keep accurate minutes of each meeting and handle correspondence of the guild.
- D. The **Treasurer** shall collect all authorized dues and fees; make any disbursements as authorized by the President or Vice President; shall present a report to the membership at each meeting which will be included in the monthly minutes; and shall present the annual report to the membership at the January meeting.

The duties of the appointed committees and positions shall be:

- A. The **Program Committee** shall consist of the Vice President and one or more guild members; and shall plan the monthly programs for the upcoming year.
- B. The **Membership Coordinator** shall collect dues and forward them to the Treasurer; shall maintain the membership list; and shall provide the list to guild members.
- C. The **Newsletter Editor** shall gather information to create the monthly newsletter; and shall publish and distribute the newsletter. The newsletter will contain the time, date and location of the next meeting, the Secretary's meeting minutes from the previous month, and all guild news and any other appropriate material.
- D. The **Librarian** shall catalog and maintain the guild's collection of reference materials; and shall coordinate loaning of materials to guild members.
- E. The **Guild Equipment Coordinator** shall maintain a list of the guild equipment; and shall coordinate loaning of this equipment to guild members.

- F. The **Historian** shall keep the historical record of the guild on an annual basis. In notebook format the Historian shall compile the newsletter, news articles, photographs and other pertinent materials.
- G. The **Public Outreach Committee** shall publicize activities of the guild and encourage new membership through social, print and electronic media; and through fiber demonstrations at community events.

ARTICLE IV: ELECTION OF OFFICERS

The President shall name a nominating committee of three which shall present a slate of officers at the October meeting. The slate shall be voted on in November and take office in January. The term is two years for all officers, with a limit of two consecutive terms.

ARTICLE V: DUTIES OF EXECUTIVE BOARD

The Executive Board shall determine policies of the organization and shall transact the business of the guild which shall then be reported to the membership at the next regular meeting.

ARTICLE VI: QUORUM

A quorum shall consist of 2/3 of the members attending a meeting, including the presiding officer of the meeting (NOT 2/3 of the total guild membership).